



# Take a leave or request an accommodation with Larkin by your side.

If you ever need to take a leave of absence or request an accommodation, The Larkin Company is here to help. To request a leave or an accommodation for any of the reasons listed to the right, you can contact us via phone or our user-friendly Automated Intake.

Once you've reached out, a dedicated administrator will be assigned to you, offering personal support and guidance throughout the entire process.

# Ways to submit a request



### **Automated Intake**

Introducing Nanci, your automated assistant, here to help you start the request process. Once submitted, your dedicated administrator will reach out.

Start now





### Phone

Find it easiest to pick up the phone? Our Larkin team is there to answer your call Monday to Friday, 8am to 5pm PST/EST.

866.923.3336

# Leave types

- Pregnancy
- Medical
- Parental
- Family Care
- Military

## **Accommodations**

- Leave as a reasonable accommodation
- Return to work restrictions
- At-work accommodation
- Schedule/task modification
- Physical site modification request

