



## Global Health Advantage 10+ Enrollment/Change Form

Insured and/or Administered by  
Cigna Health and Life Insurance Company  
Delaware American Life Insurance Company  
(an affiliate of MetLife)

| Section A. – About You                                                                                                     |                                                                                                                 |                                                                          |            |                        |                                                                                                   |             |                         |                             |                      |
|----------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|------------|------------------------|---------------------------------------------------------------------------------------------------|-------------|-------------------------|-----------------------------|----------------------|
| Account Number:                                                                                                            |                                                                                                                 | Coverage Effective Date:                                                 |            | Hire Date:             |                                                                                                   | Birth Date: |                         | Gender: M F Marital Status: |                      |
| Employer Name:                                                                                                             |                                                                                                                 |                                                                          |            | Last Name:             |                                                                                                   | First Name: |                         |                             | Middle Name:         |
| Social Security No.                                                                                                        |                                                                                                                 | Medicare No.                                                             |            | Country of assignment: |                                                                                                   |             | Country of citizenship: |                             |                      |
| Current International Assignment Information                                                                               |                                                                                                                 |                                                                          |            |                        |                                                                                                   |             |                         |                             |                      |
| Address                                                                                                                    | Street:                                                                                                         |                                                                          |            | Home phone number:     |                                                                                                   |             | Work phone number:      |                             |                      |
|                                                                                                                            | City:                                                                                                           |                                                                          | State:     |                        | E-mail address:                                                                                   |             |                         | Facsimile number:           |                      |
|                                                                                                                            | ZIP code:                                                                                                       |                                                                          | Country:   |                        | Do you agree to accept the Notice of Privacy Practices from Privacy Office electronically? Yes No |             |                         |                             |                      |
|                                                                                                                            | For NY Residents, according to Senate Bill 8749, would you like to be added to the Donate Life Registry? Yes No |                                                                          |            |                        |                                                                                                   |             |                         |                             |                      |
| If your lawful spouse resides separately from you and in the United States, please enter that United States address below. |                                                                                                                 |                                                                          |            |                        |                                                                                                   |             |                         |                             |                      |
| Address                                                                                                                    | Street:                                                                                                         |                                                                          |            |                        |                                                                                                   |             |                         |                             |                      |
|                                                                                                                            | City:                                                                                                           |                                                                          |            | State:                 |                                                                                                   |             | ZIP code:               |                             |                      |
| Section B. – About Your Benefit Elections                                                                                  |                                                                                                                 |                                                                          |            |                        |                                                                                                   |             |                         |                             |                      |
| Medical                                                                                                                    | Employee Basic Life                                                                                             | Annual Base Salary \$                                                    |            |                        |                                                                                                   |             |                         |                             |                      |
| Dental                                                                                                                     | Employee Basic AD&D                                                                                             | Decline Coverage                                                         |            |                        |                                                                                                   |             |                         |                             |                      |
| Vision                                                                                                                     | Long Term Disability*                                                                                           | *Job Title/Occupation (only required for Long Term Disability Election): |            |                        |                                                                                                   |             |                         |                             |                      |
| Section C. – About Your Dependents                                                                                         |                                                                                                                 |                                                                          |            |                        |                                                                                                   |             |                         |                             |                      |
| If your Employer's plan provides coverage for a Domestic Partner, please indicate under the Relationship box below.        |                                                                                                                 |                                                                          |            |                        |                                                                                                   |             |                         |                             |                      |
| Coverage Type                                                                                                              | Name of Dependent                                                                                               | Relationship                                                             | Birth Date | Social Security No.    | Medicare No.                                                                                      | Gender      | Other Medical Coverage  | Other Dental Coverage       | Country of Residence |
| Medical                                                                                                                    |                                                                                                                 |                                                                          |            |                        |                                                                                                   | M           | Yes                     | Yes                         |                      |
| Dental                                                                                                                     |                                                                                                                 |                                                                          |            |                        |                                                                                                   | F           | No                      | No                          |                      |
| Vision                                                                                                                     |                                                                                                                 |                                                                          |            |                        |                                                                                                   |             |                         |                             |                      |
| Medical                                                                                                                    |                                                                                                                 |                                                                          |            |                        |                                                                                                   | M           | Yes                     | Yes                         |                      |
| Dental                                                                                                                     |                                                                                                                 |                                                                          |            |                        |                                                                                                   | F           | No                      | No                          |                      |
| Vision                                                                                                                     |                                                                                                                 |                                                                          |            |                        |                                                                                                   |             |                         |                             |                      |
| Medical                                                                                                                    |                                                                                                                 |                                                                          |            |                        |                                                                                                   | M           | Yes                     | Yes                         |                      |
| Dental                                                                                                                     |                                                                                                                 |                                                                          |            |                        |                                                                                                   | F           | No                      | No                          |                      |
| Vision                                                                                                                     |                                                                                                                 |                                                                          |            |                        |                                                                                                   |             |                         |                             |                      |
| Medical                                                                                                                    |                                                                                                                 |                                                                          |            |                        |                                                                                                   | M           | Yes                     | Yes                         |                      |
| Dental                                                                                                                     |                                                                                                                 |                                                                          |            |                        |                                                                                                   | F           | No                      | No                          |                      |
| Vision                                                                                                                     |                                                                                                                 |                                                                          |            |                        |                                                                                                   |             |                         |                             |                      |

\*Dependents – Dependents are covered for medical, dental and vision (if applicable) to age 26. Proof of student status may be required for Dependent Life. If totally disabled prior to the dependent eligibility end date, attach proof of disability for eligibility review.

**Section D. – Other Healthcare Coverage**

If you or your dependents have other health insurance under a group plan, HMO or Medicare please provide the following:

|                       |               |             |                 |           |        |           |
|-----------------------|---------------|-------------|-----------------|-----------|--------|-----------|
| Medical Carrier Name: | Insured Name: | Birth Date: | Effective Date: | Medicare: |        | Medicaid: |
|                       |               |             |                 | Part A    | Part B |           |
| Dental Carrier Name:  | Insured Name: | Birth Date: | Effective Date: | Medicare: |        | Medicaid: |
|                       |               |             |                 | Part A    | Part B |           |

**Section E. – Changes**

|                      |                   |                                              |                           |                      |                   |
|----------------------|-------------------|----------------------------------------------|---------------------------|----------------------|-------------------|
| Add Spouse           | Date of Marriage: | Add Dependent Child                          | Date of Birth / Adoption: |                      |                   |
| Cancel Spouse        | Termination Date: | Cancel Dependent(s)                          | Termination Date:         | Cancel All Coverages | Termination Date: |
| Name Change          | Former Name:      | Your Address (SHOW NEW ADDRESS IN SECTION A) |                           | Your Work Location   | Effective Date:   |
| <b>ADD COVERAGE:</b> |                   | Non-Medical Coverage      Dental Coverage    |                           |                      |                   |
| <b>OTHER:</b>        |                   |                                              |                           |                      |                   |

**Section F. – Beneficiary Information (for Life & AD&D Insurance)**

| Name(s) of Beneficiaries | Relationship | Address  |        |         |            | % of Insurance |
|--------------------------|--------------|----------|--------|---------|------------|----------------|
|                          |              | (Street) | (City) | (State) | (Zip Code) |                |
|                          |              |          |        |         |            | %              |
|                          |              |          |        |         |            | %              |
|                          |              |          |        |         |            | %              |

All date fields should be entered in the following format: mm/dd/yyyy

This designation revokes any and all previous designations. The right to further change the beneficiary is reserved unto the Insured. Unless otherwise provided, where two or more beneficiaries are named under Life Insurance coverage, if any, the proceeds shall be paid in equal shares to the named beneficiaries, if surviving the insured. If no beneficiary survives, payment shall be made in accordance with the terms of the policy.

Employee signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Provisions**

***I authorize deductions from my earnings of the required contributions, if any, toward the cost of the insurance.  
This authorization applies only if employee contributions are required.***

I agree, for myself and my dependents, that, in the event any health services provided are the primary responsibility of any other party by way of other group health coverage, or by the act or omission of another person to fully inform the insurer, I will execute such assignments, liens or other documents which may be necessary to enable the insurer to recover the value of the services provided. I further agree that in the event I or any of my dependents collect benefits or damages from any other party who has primary responsibility for services provided by the insurer, I will immediately reimburse the insurer to the extent of services provided, to the extent permitted by applicable law.

**Delaware and All Other States Fraud Notice:** Any person who, knowingly and with intent to defraud any insurance company or other person: (1) files an application for insurance or statement of claim containing any materially false information; or (2) conceals for the purpose of misleading, information concerning any material fact thereto, commits a fraudulent insurance act.

**Maryland Fraud Notice:** Any person who knowingly or willfully presents a false or fraudulent claim for payment of a loss or benefit or who knowingly or willfully presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

**Send Forms To:** Once this form is completed in its entirety, please return to your employer's Human Resources Department

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